



BERM12: Twelfth International Symposium on Biological and Environmental Reference Materials

7 – 10 July 2009

Oxford, UK

The BERM12 Scientific Committee is now inviting abstracts for oral and poster presentations. Expenses incurred in preparing and presenting papers, including the meeting registration fee, are the responsibility of the presenter. The symposium language is English and abstracts must be submitted in English. Contributors are requested to indicate their preference for an oral or poster presentation and, if relevant, the appropriate oral session (see below). All submitted abstracts will be reviewed by the Committee which will be responsible for deciding acceptability as an oral or poster contribution and, if relevant, the oral session. Information regarding provisional arrangements for presentations, the timetable for submission and review of abstracts, and the formatting of abstracts is given below. If you have any questions please send them to berm12@lgc.co.uk.

Mike Sargent
BERM12 Scientific Committee Chairman
LGC Limited
Teddington, Middlesex, TW11 0LY, UK.
Email: ms@lgc.co.uk

Oral presentations

There will be two series of concurrent sessions, each of 90 or 120 minute duration, organized from the submitted abstracts. The concurrent sessions each day will be preceded by a plenary session comprising invited presentations and will be arranged as six themes with the following provisional titles:

1. International developments
2. QA/QC and the user
3. Environment and energy
4. Health, medicine and forensic
5. Food
6. Reference materials: challenges and trends

Oral presentations will be provisionally set at 20 minutes for one keynote topic in each session with the remainder being 15 minute presentations. This may be varied by the Scientific Committee for specific sessions if appropriate. Each session will conclude with a period for questions and discussion. Keynote presentations may be invited or may be chosen from submitted abstracts by the Scientific Committee.



Poster presentations

Posters will be displayed throughout the duration of the symposium. Authors should be available to discuss their poster during designated poster sessions on the first two days. Contributors will be responsible for mounting their posters on boards supplied by the organisers and should be no more than 2 metres high and 1 metre long.

Submission and review of abstracts

Final deadline for submission: 13 February 2009

Notification of acceptance: 13 March 2009

Abstracts should be emailed in electronic format (Word document or pdf) to: berm12@lgc.co.uk quoting 'BERM12 Presentation' in the subject line.

Abstract formatting instructions

General:

- Number of words: 300 maximum
- Font: "Times New Roman"
- Margins: 3 centimetres (1.25 inches) on each side, top and bottom
- Line spacing: single
- ***The entire abstract must fit on one page***

Required layout:

- *Type of presentation requested:* Enter Oral or Poster in 12-point type, left justified
- *Theme requested for oral presentation:* Enter number and title of theme as shown above in 12-point type, right justified
- One blank line
- *Title:* Use 14-point type, bold, and centred; first letter only capitalized
- One blank line
- *Name of author(s):* Enter full name(s), 12-point type and centred
- One blank line
- *Name and address of institution(s):* Use 12-point type, italic, and centred
- Two blank lines
- *Text:* Enter a maximum of 300 words, 12-point type, left justified

Other information

All accepted abstracts submitted by registered delegates will be used as camera-ready copy to prepare a printed compilation for distribution at the symposium. It is also provisionally planned to distribute full presentations in electronic format after the symposium. In addition, delegates will be invited to submit scientific papers based on their contributions to special BERM12 editions of the journals *ABC* and *ACQUAL*.